CURRICULUM VITAE

Coming from a strong academic background in Modern History, I am now looking to re-establish myself as a developer. I have always been interested in programming, and I am now taking the opportunity to explore it as a serious career. To facilitate this change, I recently graduated from a coding Traineeship as a full stack developer including completing two real-world projects successfully to specification using a wide range of programming languages. Throughout my career to date, I have gained excellent organizational and time management skills, along with attention to detail and performance under pressure, which I hope to apply alongside my technical skills in a new and challenging role in development. I am eager to gain commercial experience in the industry as I see myself working as a developer for the long term.

PERSONAL DETAILS

NAME: Charles Carlin

RESIDES: London

TRANSPORT: Full UK driving licence

RIGHT TO WORK: British Citizen

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CODING TRAINEESHIP   **IT Career Switch Ltd**
Coding Traineeship – Full stack developer
1-year program

During the traineeship I had to demonstrate a very competent level of the following programming languages and technical skills

- HTML5, CSS3, JavaScript
- PHP, SQL, React, jQuery
- Python, Node.js, Bootstrap
- Command line Git, Github
- Remote API access

ADDITIONAL TECHNOLOGIES:

- Java, AJAX, WordPress, Linux, C++, C#

DEVELOPMENT EXPERIENCE:
Below are the two briefs of development projects I completed with IT Career Switch which can be found in my bio:
https://charlesedwardcarlin.co.uk/

Portfolio Project #1: "Gazetteer"
The specification was to reply to a website specification for a map-based app to provide information on countries, with a focus on a "mobile-first" development. Preferably using a framework, to then develop HTML, CSS and JavaScript with JQuery modules that use PHP server-based components to source data from third-party APIs (Geonames, OpenWeather). The solution is assessed on its delivery to specification, functionality, and usability.

Portfolio Project #2: "Company Directory"
A more rigorous reply to this specification was required as a user requirements document was needed to be prepared which, when signed off, triggers the release of SQL allowing to develop a "mobile-first" application to

maintain a company personnel database (MySQL). Sign off is only achieved upon the student supplying an independently witnessed document providing confirmation of the system's ability to perform error-free.

CAREER HISTORY:

Jan 2015 – May 2023   **Various**
POSITION HELD: **ESL Teacher**

- Experience teaching students from a variety of countries and backgrounds including Vietnam, Taiwan, Poland and the Czech Republic, working for several different language schools during this time, including James Cook Languages (Prague), Prague University of Business and Economics, Move Languages Ahead Schools (London), Speed School of English (Bielsko-Biala, Poland) and SHANE English Schools Taiwan among others
- Designed and prepared lesson plans for children aged 6-15 and adults aged 18-65. Levels ranged from Pre-Intermediate A2 to Advanced C1
- Class sizes ranged from six to 60 students; also taught one-to-one lessons, both online and face-to-face
- Prepared students for various exams, including the Cambridge FCE and CAE exams, IELTS and TOEFL
- Other skills included communication with non-native speakers, time management, attention to detail, flexibility when managing classroom tasks and also being able to adapt quickly to situations

Oct 2018 – Mar 2019   **The Southbank Centre**
POSITION HELD: **Visitor Experience Assistant**

- Assisted visitors with any enquiries, allowing them to explore and enjoy gallery themes and ideas by interpreting themes clearly and accurately
- Promoted exhibitions, membership and special events taking place at the Hayward Gallery
- Provided security to the collections including visual checks, security checks and dealing with incidents

Oct 2015 – Jan 2016   **Links of London**
POSITION HELD: **Customer Order Clerk**

- Coded and scanned items accurately for dispatch, ensuring attention to detail and working to targets
- Picked orders correctly, tracking and locating any missing orders
- Generated invoices using the Navision programme, ensuring speedy and efficient customer service

Oct 2014 – Jan 2015   **The Highways Agency**
POSITION HELD: **Administration Officer**

- Responsibilities included database and records management, email and phone correspondence for the South East Network Delivery and Development division
- Utilised diary management skills by coordinating meetings between the SE NDD team and their associated contractors at EM Highways and Balfour Beatty Mott Macdonald

EDUCATION:
2023   **Udemy**
                              The Complete Python Bootcamp: From Zero to Hero in Python

2014 – 2015   **I to I**
Teaching English as a Foreign Language Professional Certificate

2012 – 2013   **University of Kent**
MA Modern History (*Grade: Merit*)

2008 – 2011   **Bath Spa University**
BA (Hons) History (*Grade: 2:1*)